



<https://www.internshipstoc.online/job/calhoun-community-college-internships/>

## Calhoun Community College Internship Students 2024

### Description

Calhoun Community College is seeking enthusiastic and motivated students to join our diverse internship program for 2024. Interns will gain valuable hands-on experience working alongside professionals in various departments across our campuses in Decatur and Huntsville, Alabama. You will contribute to meaningful projects, develop professional skills, and gain unique insights into the inner workings of a community college.

### Responsibilities

- Assist assigned departments with diverse tasks aligned with your field of study and interests.
- Conduct research, analyze data, and prepare reports as needed.
- Participate in meetings, presentations, and brainstorming sessions.
- Learn and utilize relevant software and technology.
- Develop professional skills like communication, teamwork, problem-solving, and time management.
- Contribute to a positive and collaborative work environment.

### Qualifications

- Currently enrolled in an undergraduate program at Calhoun Community College.
- Minimum GPA of 2.5 or higher.
- Strong academic record and demonstrated ability to learn new concepts.
- Excellent communication, interpersonal, and collaborative skills.
- Ability to work independently and take initiative.
- Proficient in Microsoft Office Suite and other relevant software programs (depending on department).

### Experience

- Prior internship or volunteer experience preferred, but not required.
- Relevant coursework or projects in your field of study is a plus.

### Skills

- Problem-solving and analytical skills.
- Strong written and verbal communication skills.
- Ability to work independently and as part of a team.
- Adaptability and willingness to learn new things.
- Positive attitude and strong work ethic.

### Job Benefits

- Gain valuable work experience and develop transferable professional skills.

### Hiring organization

Calhoun Community College

### Employment Type

Intern

### Duration of employment

6 Months

### Industry

Higher Education

### Job Location

Tanner, Alabama, United States,  
35671, Tanner, Alabama, United States

### Working Hours

8

### Base Salary

10

### Date posted

February 15, 2024

### Valid through

25.02.2027

- Network with professionals in your field of interest.
- Enhance your resume and stand out to potential employers.
- Flexible work schedule to accommodate your academic commitments.
- Potential for continued employment or academic credit (depending on department).

**How To Apply**

Submit your resume, cover letter, and unofficial transcript online through the Calhoun Community College Career Services portal: [link to portal]. Be sure to list your preferred department or area of interest in your cover letter. Applications are accepted on a rolling basis until positions are filled.