https://www.internshipstoc.online/job/city-of-grand-prairie-internship/

City Of Grand Prairie Internship Students Opportunities 2025 In US

Hiring organization
City Of Grand Prairie Internship

Employment Type
Intern

Duration of employment
6 Months

Industry
Government Administration

Job Location
Grand Prairie, TX, United States, 75050,, Grand Prairie,, TX,, United States,

Working Hours
8

Base Salary
10

Date posted
March 17, 2026

Valid through
20.02.2026

Description

The City of Grand Prairie is seeking motivated and talented students for its**2025 Internship Program**. This program provides hands-on experience in local government operations, offering students an opportunity to apply their academic knowledge to real-world projects. Interns will gain insight into public service careers, develop professional skills, and contribute to meaningful initiatives that enhance the Grand Prairie community.

Responsibilities

Internship duties will vary depending on the assigned department, but responsibilities may include:

- Assisting with administrative tasks, research, and data analysis.
- Supporting city projects related to public works, planning, finance, parks and recreation, public safety, and other municipal services.
- Participating in meetings, community engagement activities, and departmental initiatives.
- Conducting reports, presentations, and documentation for city programs.
- Collaborating with city staff on problem-solving and process improvements.

Qualifications

- Currently enrolled in an accredited college or university pursuing a degree in public administration, business, communications, engineering, environmental science, urban planning, or related fields.
- Strong academic standing with a minimum GPA.

Experience

- No prior professional experience required.
- Previous internships, volunteer work, or coursework in government, community development, or related fields is a plus.

Skills

- Strong verbal and written communication skills.
- Ability to work collaboratively in a team environment.
- Analytical and problem-solving skills.
- Attention to detail and organizational skills.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint).

Job Benefits

- Hands-on experience in local government operations.
- Professional development and networking opportunities.
- Potential academic credit (subject to university approval).
- Competitive stipend (if applicable).

- Exposure to various career paths within municipal government.

How To Apply
Interested candidates should submit the following:

1. **Resume** detailing education, skills, and relevant experience.
2. **Cover Letter** explaining interest in the internship and desired department.
3. **Academic Transcript** (if required).

Job Vacancies Portal Here: