

https://www.internshipstoc.online/job/georgia-department-of-labor-internship/

# Georgia Department of Labor Internship Program 2024

# **Description**

The Georgia Department of Labor (GDOL) offers exciting internship opportunities for Georgia college students to gain valuable experience in various aspects of workforce development. As an intern, you'll contribute to real-world projects under the guidance of experienced professionals, gain insight into the inner workings of the department, and explore potential career paths within GDOL and related fields.

## Responsibilities

- Assist with assigned projects aligned with your interests and chosen program area.
- Conduct research, compile data, and analyze information relevant to your assigned tasks.
- Develop presentations, reports, or marketing materials based on your findings.
- Participate in meetings, workshops, and training sessions with department staff.
- Contribute to maintaining a professional and collaborative work environment.

### Qualifications

- Currently enrolled in an accredited Georgia college or university.
- Minimum GPA of 3.0 required, depending on the specific program.
- Strong communication, analytical, and problem-solving skills.
- Ability to work independently and as part of a team.
- Proficient in Microsoft Office Suite, with additional software skills preferred depending on the program.
- Passionate about workforce development, public service, or related fields.

## **Experience**

- Prior internship or volunteer experience preferred, but not required.
- Experience in your field of study or a related field is a plus.
- Strong academic performance demonstrates your ability to excel in the internship.

#### **Skills**

- Excellent written and verbal communication skills.
- Ability to prioritize tasks, manage time effectively, and meet deadlines.
- · Strong research and data analysis skills.
- Excellent interpersonal and teamwork skills.
- · Adaptability and willingness to learn new technologies and processes.

### **Job Benefits**

# Hiring organization

Georgia Department of Labor

# **Employment Type**

Intern

# **Duration of employment**

6 Months

#### Industry

Government Administration

#### **Job Location**

Atlanta, Georgia, United States, 30002, Atlanta, Georgia, United States

## **Working Hours**

8

## **Base Salary**

10

## Date posted

February 7, 2024

## Valid through

25.02.2027

- Gain valuable real-world experience and develop professional skills relevant to your field.
- Network with GDOL staff, industry professionals, and potential employers.
- Build your resume and enhance your future job prospects.
- Earn academic credit for some internship opportunities.
- Competitive hourly wage for paid internship programs.

## **How To Apply**

- Browse the available internship opportunities and identify those that match your interests and qualifications.
- Create a profile and submit your resume, cover letter, and any other required documents through the online application system.
- Attend an information session or contact the GDOL Internship Coordinator if needed.

#### **Additional Information:**

- Internship opportunities are available throughout the year and may vary in duration and program focus.
- We encourage applications from diverse students with varied backgrounds and experiences.
- The Georgia Department of Labor is an equal opportunity employer.