



Northampton Community College Internship Opportunities 2024

Description

- Intern alongside professionals in various NCC departments, gaining valuable real-world experience.
- Apply classroom knowledge to real-world situations, enhancing your understanding of your chosen field.
- Develop essential workplace skills and build your professional network.
- Explore potential career paths and gain a competitive edge upon graduation.

Responsibilities

- Assist with administrative tasks and projects in different departments (e.g., Admissions, Marketing, Academic Affairs).
- Conduct research and data analysis to support departmental initiatives.
- Contribute to marketing and outreach programs, helping to promote NCC's programs and services.
- Participate in events and projects related to your field of study (e.g., assisting faculty with research or lab work).
- Gain exposure to specific industry practices relevant to your major (depending on the internship placement).

Qualifications

- Currently enrolled in a degree program at Northampton Community College.

Experience

- Prior internship experience (not necessarily in your field) is a plus, but not required.

Skills

- Excellent communication and interpersonal skills
- Strong organizational and time management abilities
- Ability to work independently and as part of a team
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint) (preferred)
- A positive and professional attitude

Job Benefits

- Gain valuable real-world experience relevant to your field of study.
- Enhance your resume and increase your job competitiveness after graduation.
- Develop essential workplace skills and professional networks.
- Explore potential career paths and make informed decisions about your future.

Hiring organization

Northampton Community College

Employment Type

Intern

Duration of employment

6 Months

Industry

Higher Education

Job Location

Bethlehem, Pennsylvania, United States, 18015, Bethlehem, Pennsylvania, United States

Working Hours

8

Base Salary

10

Date posted

April 18, 2024

Valid through

22.04.2027

How To Apply

- Visit the NCC Internship webpage (<https://www.northampton.edu/student-experience-and-support/career-development/internships.html>) to learn more about the internship program and explore current internship opportunities.
- Complete the NCC Internship Interest Form (<https://www.northampton.edu/student-experience-and-support/career-development/internships.html>) to connect with the Internship Manager and discuss potential internship placements.
- Attend career fairs and workshops offered by NCC's Career Development Center to learn more about internships and connect with potential employers.