



U.S. Small Business  
Administration

<https://www.internshipstoc.online/job/sba-summer-internship/>

## SBA Summer Internship For Graduate Students 2024

### Description

As a graduate intern at the SBA, you'll collaborate with dedicated professionals in various program areas, including:

- **Lending & Investment:** Support loan programs, analyze financial data, and assist with investment initiatives.
- **Business Counseling & Mentorship:** Assist with counseling programs, develop resources, and mentor small business owners.
- **Government Contracting:** Help connect businesses with government contracting opportunities and navigate procurement processes.
- **Disaster Assistance:** Support disaster recovery efforts, provide resources, and assist businesses in rebuilding.
- **Policy & Advocacy:** Research and analyze policies, contribute to advocacy efforts, and communicate with stakeholders.

### Responsibilities

- Assist with assigned projects under the guidance of experienced mentors.
- Conduct research, analyze data, and prepare reports relevant to your program area.
- Develop presentations, marketing materials, or other deliverables.
- Participate in meetings, workshops, and training sessions.
- Contribute to maintaining a professional and collaborative work environment.
- Specific tasks will vary depending on your chosen program and location.

### Qualifications

- Currently enrolled in a **graduate program** in business administration, public policy, economics, finance, or related field.
- Minimum GPA of 3.0 required.
- Strong communication, analytical, and problem-solving skills.
- Ability to work independently and as part of a team.
- Proficient in Microsoft Office Suite, with additional software skills preferred depending on the program.
- U.S. citizenship or valid work authorization required.

### Experience

- Prior internship or relevant work experience preferred, but not required.
- Experience in your field of study or a related field is a plus.
- Strong academic performance demonstrates your ability to excel in the internship.

### Skills

### Hiring organization

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### Employment Type

Intern

### Duration of employment

6 Months

### Industry

Government Administration

### Job Location

Washington, D.C., United States, 20001, Washington, D.C., United States

### Working Hours

8

### Base Salary

10

### Date posted

February 10, 2024

### Valid through

25.02.2027

- Excellent written and verbal communication skills.
- Ability to manage time effectively and meet deadlines.
- Strong research and data analysis skills.
- Teamwork and collaboration skills.
- Adaptability and willingness to learn new technologies and processes.

### **Job Benefits**

- Gain valuable hands-on experience working with small businesses.
- Network with industry professionals and government officials.
- Build your resume and enhance your future job prospects.
- Earn a competitive hourly wage.
- Make a real impact on the success of small businesses and the American economy.

### **How To Apply**

- Search for "Summer Internship" opportunities and filter by location and program area of interest.
- Create a profile and apply to the positions that match your qualifications.
- Submit your resume, cover letter, transcripts, and any other required documents.
- Internship opportunities vary in duration and focus throughout the summer.
- We encourage applications from diverse students with varied backgrounds and experiences.
- The SBA is an equal opportunity employer.