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State Of Hawaii Internship Program Opportunities 2025 Apply Now

Description

The **State of Hawaii Internship Program** offers students and recent graduates a unique opportunity to gain hands-on experience in public service. This program is designed to provide exposure to various state departments, fostering professional growth, networking, and practical skills in a real-world government setting.

Responsibilities

- Assist in administrative tasks, research, and data analysis.
- Support state department projects and initiatives.
- Participate in meetings, workshops, and training sessions.
- Draft reports, presentations, and correspondence.
- Collaborate with state employees on policy development and implementation.
- Provide customer service and community outreach as needed.
- Perform other duties as assigned by the supervisor.

Qualifications

- Must be a current student or recent graduate (within the past two years) of an accredited college or university.
- Must be legally authorized to work in the United States.
- Must be available for the duration of the internship program.
- Demonstrated interest in public service, government, or policy-related fields.

Experience

No prior work experience is required; however, previous internships, volunteer work, or coursework in public administration, political science, environmental studies, finance, or related fields are a plus.

Skills

- Strong communication (written and verbal) skills.
- Analytical and problem-solving abilities.
- Ability to work independently and as part of a team.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint).
- Attention to detail and organizational skills.
- Adaptability and willingness to learn in a fast-paced environment.

Job Benefits

- Hands-on experience in state government operations.
- Professional development and networking opportunities.
- Mentorship from experienced government professionals.
- Potential academic credit (subject to university approval).

Hiring organization

State Of Hawaii Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

Honolulu, Hawaii, United States,
96801,, Honolulu,, Hawaii,, United States,

Working Hours

8

Base Salary

10

Date posted

February 8, 2025

Valid through

25.02.2026

- Certificate of completion upon successful internship completion.

How To Apply

Interested candidates should submit the following:

1. A completed online application form available on the official State of Hawaii website.
2. An updated resume detailing educational background and relevant experience.
3. A cover letter explaining your interest in the program and preferred department placement.
4. Letters of recommendation if required by the department.

[Job Vacancies Portal Here:](#)